



Special Architectural Counseling Service

Disciples Church Extension Fund provides the advisory services of experienced but non-staff church architectural consultants to help resolve problems related to facilities usage, remodeling, renovations and site development. Consultants are available on a per-diem fee plus travel expense.

Architectural counsel can be provided only upon recommendation of a Disciples Church Extension Fund advisor and after the following requirements have been met:

- A Disciples Church Extension Fund General Consultation within the previous 12 months;
- A study of program requirements and a written copy of the study report forwarded to Disciples Church Extension Fund.

Information is available from and arrangements made through Disciples Church Extension Fund's office. The consultation date will be arranged with the congregation by the architect once the request form has been received.

Disciples Church Extension Fund

1099 N. Meridian St., Suite 700, Indianapolis, Indiana 46204
Mail to: P.O. Box 7030, Indianapolis, Indiana 46207

317.635.6500
800.274.1883; en español 866.534.1949
Fax: 317.635.6534

e-mail: info@disciplescef.org
Web site: www.disciplescef.org

Request for Special Architectural Counseling Service

Date _____

This is to advise that at a meeting of the Official Board of

_____ (name of congregation) _____ (street address)
_____ (city) _____ (state) _____ (zip) _____ (phone)

on _____, 20____ it was voted to request the Special Architectural Service of Disciples Church Extension Fund.

Our building program involves:

- | | |
|--|---|
| <input type="checkbox"/> Total new building | <input type="checkbox"/> Relocation |
| <input type="checkbox"/> New worship unit | <input type="checkbox"/> Educational unit |
| <input type="checkbox"/> Remodel existing building | <input type="checkbox"/> Fellowship unit |
| <input type="checkbox"/> Other _____ | |

Present building was constructed in _____ and we do do not have floor plans for it.

A study of our program requirements has been completed within the past year and a copy of the report was forwarded to the Disciples Church Extension Fund office on _____.

Board Chairperson _____
Address _____
City _____ State _____ Zip _____ Phone (_____) _____

Minister _____
Address _____
City _____ State _____ Zip _____ Phone (_____) _____

Chairperson of the Building Planning Committee _____
Address _____
City _____ State _____ Zip _____ Phone (_____) _____
